

COUNCILS OF CHIROPRACTIC EDUCATION INTERNATIONAL CCEI

CCE Australasia
www.ccea.com.au

CFCREAB (Canada)
www.chirofed.ca

CCE United States
www.cce-usa.org

European CCE
www.cce-europe.org

Policy 4 Role of the Executive Director

The Executive Director shall be appointed by the Board of Directors, shall serve at the pleasure of the Board, and shall be responsible to the President, who shall direct the work of the Executive Director. The employment agreement for the Executive Director shall be developed by the Officers of the Board, subject to ratification by the Board.

The Executive Director shall perform the duties specified in the Bylaws and all other duties necessary for operation of the Secretariat, including general receipt of correspondence and sending of all routine CCEI correspondence relating to administrative matters. The Executive Director shall insure timely and accurate communication of issues and materials within CCEI, shall advise the President and Board on various matters as appropriate to the role, shall communicate and with external parties on CCEI matters within parameters established by policy and Board decisions, and shall maintain the official records of all CCEI activity.